

MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.
Aug. 19, 2014

Present: Becky Waugh, Tim Heavers, and Jennifer Taylor. Visitors-Roy Anderson, Sandi Mike, and Kathy Heavers

Meeting called to order at 10:40am.

Minutes: Minutes from the previous OPHOA Board meeting (June 10, 2014) were approved.

Time given to Guests

Non-compliance letters-Kathy Heavers and Sandi Mike presented idea for outside help to issue Non-Compliance letters. Sandi would be paid \$100 a month during months the board uses the service to go around Otter Pond once a week to find non-compliant issues. Sandi would be given a list of guidelines, and when issues arise the notes would be given to the board before letters are issued.

The homeowner at 2033, Roy Anderson-Roy presented request for a temporary appeal for a third dog at their property while their daughter is working out of the country.

Guests were excused, and items discussed.

Becky presented a written motion to the board for acceptance of the Anderson's request. (Motion attached to notes in secretary book) Becky motioned, Jennifer 2nd motion, and the board unanimously passed temporary variance.

Non-compliance letter outsourcing-the board will try to find someone within the community to do this job, if no one volunteers, we will pursue the idea of outside help from Sandi Mike.

Unfinished Business:

Tennis Courts-Patching supplies have arrived, and the scheduled date for repairs is Aug. 23. Linda Karlson will head the repairs, but there is need for help.

Open Space-While Kathy Heavers was still present at the meeting, she presented the bid from Dr. Curb for both options that were presented previously. Tim motioned to have Dr. Curb do Phase 1. Becky 1st, Jennifer 2nd.

New Signs for Pond-Becky presented the new signs for the pond. Tom Heffernan will put up the new signs, and submit to the board the amount spent for the work to install the signs. Discussion about decals will be discussed next month.

New Business:

Review Financial Reports and Actual Costs vs Budget Estimates- Tim reviewed the Profit & Loss for year to date. These reports were approved by the board.

Tim will present a budget for Otter Pond in September to be approved before the annual meeting.

Non-Compliance letters –Letters for those in non-compliance will be sent out.

Ditch Maintenance-the report from John Vitela was submitted of all the work done for this month.

Boathouse applications-Letter about applications submitted and is in with the notes from the meetings.

Meeting adjourned at 12:35pm